

MyClinic365 Release Notes V2.70 01102021

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Release notes for changes on the 01/10/2021

The following changes are to be deployed:

- 1) Third Parties
 - a. Allow creation of Third Parties and Third Party Rules
 - b. Assign Third Party to patient
- 2) Invoice analysis
 - a. View payment type and date



Third Party

Third Party functionality allows you to define third parties, define rules for third parties and assign third party to patients.

Creating Third Party

To get started you need to add a third party. Go to settings/Third Parties and click Add New

Settings - Third Parties	×
	CLOSE ADD NEW

This opens the add new dialog where you need to enter the third-party details.

Third party name	Contact nam	e	
Garda Siochana	Bob Mu	rphy	
	Phone		
Street	087991	11111	
main st			
Town	Fax		
Killarney	Email		
County	bobm@	gmail1.com	
Kerry		-	
County			
Kerry			
Eircode			
V93X8X7			
Service:		Cost:	
Select service	~	0	+

Now we need to add the services we offer to the Third Party. For example, you might only offer GP Consultations.

Charge
-

If the charge radio button is left empty then the patient is not charged at booking time. The system does however create an invoice and assigns it to the defined third party.

If the charge button is selected then the patient is charged as per the payment rules set for that service in Settings/Services.

If there is no charge for that service then set the cost to 0.

Assigning Third Party to patient

To assign a third party to a patient go to patients and search for the specific patient.

Go to Third Party field and assign the relevant Third Party to the patient.

Carda Ciashana	
Garua Siochana	

Please ensure you click save to complete.